

Kentucky Applied Behavior Analyst Licensing Board

December 17, 2012

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on December 17, 2012 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<u>Members Present</u> Shelli Deskins, Ph.D., Chair Steve Foreman, Vice Chair Stephen Wood Tammy Hammond-Natof, Ph.D. <u>Members Absent</u> Scott Brinkman, Attorney at Law Brady Dunnigan, Attorney at Law	<u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator <u>Others</u> Angela Evans, Attorney General's Office (filled in for Michael West)
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Call to Order

Dr. Deskins called the meeting to order at 10:20am.

Approval of Minutes

Minutes of the November 26, 2012 meeting were presented for the Board's review. Mr. Wood made a motion to approve the minutes as presented. Mr. Foreman seconded that motion and it carried.

Financial Report

The Board reviewed their financial report that ended in November 2012. The Board would like to attempt to pay any remaining debt from their Cash Balance as they are finding it hard to handle the large amounts of debt accrued from member travel reimbursement, and Attorney General Fees dating back from early 2012. Ms. Lane will check with the offices financial section

to see if these bills may be paid from that account. Mr. Wood made a motion to also request an increase in allotment of one hundred and fifty dollars (\$150.00) per quarter. Ms. Natof seconded that motion and it carried.

Report from O&P

Ms. Lane reported that the office is currently at full staff with 2 new employees in the financial section which creates a much faster time in processing payments and getting applications to staff in a timely manner.

Board Counsel Report

Angela Evans filled in for Michael West and reported the Supervisee Regulations are currently being drafted. Mr. West hopes to present those to the Board for a more final review in the January meeting.

Old Business

The Supervision Regulations will hopefully be put into place in January once the Legislative Research Commission has held a hearing where Board Counsel and Dr. Deskins can answer any questions that the committee may have.

New Business

Ms. Lane informed the Board that they had one (1) new application to review and possibly license. Mr. Wood made a motion to approve the Application for Licensed Behavior Analyst submitted by Elizabeth Lipe pending completion of the Abuse and Neglect training.

The Board reviewed the final draft of their Disciplinary Regulation. Mr. Foreman made a motion to approve the draft and file with the Legislative Research Commission. Dr. Natof seconded that motion and it carried.

The Board will also begin working on a Renewal Regulation. Ms. Lane will begin creating drafts for the Renewal Application for licensees. The Board can review at their January meeting.

Travel and Per Diem

Mr. Foreman made a motion to approve travel and per diem for today's meeting. Mr. Wood seconded that motion and it carried unanimously.

Adjournment

Mr. Foreman made a motion to adjourn the meeting. Dr. Natof seconded that motion and it carried unanimously. Meeting adjourned at 11:38am.